UPDATE ON PLAGIARISM CHECKING REQUIREMENTS FOR PUBLISHED CONFERENCE PAPERS

In alignment with a prior IEEE Board of Directors motion, and in accordance with IEEE's publishing policies, a new process was approved by the IEEE Technical Activities Board during its June 2017 meeting. Plagiarism screening is already a requirement per IEEE policy; however, this recently-approved process provides guidance on roles, preferred tools and timing.

WHO: Conference organizers (TPC chairs, publication chairs, or their designated representatives) should run the plagiarism screening process (including completion of investigation on failed papers) and work with IEEE on corrective actions for confirmed plagiarism.
- Preference is to use CrossCheck in the plagiarism screening process.

WHEN: Plagiarism screening/CrossCheck should be done before submitting the proceedings to IEEE.
- Preferably done before putting the proceedings together or before the conference.
- Plagiarism screening results are to be submitted along with the submission of proceedings.

QUALITY CONTROL: Prior to posting to Xplore, IEEE Intellectual Property Rights staff will run spot checks on a number of randomly selected conference submissions to verify that the papers have properly gone through the plagiarism screening process.
- Issues and violations will be reported to the Conference Quality Committee for deposition and corrective actions.

SCHEDULE: A phase-in period of about 2 years is a reasonable timeline
- To mirror the typical conference lifecycle from conception to occurrence
- An appropriate communication plan to be developed

This process was proposed by the IEEE Conferences Committee to ensure the quality of IEEE conference proceedings content by implementing plagiarism checking for all papers submitted for publication in IEEE Xplore. This guidance is meant to support compliance with existing policies.

Additional resolve and volunteer leadership is needed to meet the potential challenges of implementing this into workflows of conferences already underway. In time, more stringent controls will be implemented starting with conferences held in 2020 to ensure compliance. Nevertheless, it is highly recommended that all conferences held prior to 2020 implement this process.

We encourage awareness of this information among all conference organizers. More information about CrossCheck can be found **here**.

If you have questions, please contact IEEE MCE at ieee-mce@ieee.org.